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DEPARTMENT OF ADMINISTRATION
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MEMORANDUM
HR# 16-25

April 10, 2025

TO: Department Directors
Division Administrators
Agency Personnel Liaisons
DHRM Listserv Recipients

FROM: Bachera Washington, Administrator *Bachera Washington*
Division of Human Resource Management

SUBJECT: State of Nevada Employee Appreciation Week: May 4 – May 10, 2025

During the week of May 4 through May 10, 2025, Nevada will join states across the nation in celebrating the numerous contributions of our public employees and how State workers make life better for our citizens. It is extremely important to let them know their efforts in the workplace are appreciated.

Please take this opportunity to plan at least one activity to recognize employees within your agency. Activities should occur preferably sometime during Nevada State Employee Appreciation Week. There are many activities you can do at little or no cost but can have an important positive impact on morale.

To assist you in planning, we have provided a list of recognition ideas as well as Employee Appreciation Week posters for you to display in a prominent area. These materials are available on our website at: [Employee Appreciation Materials](#) and the proclamation from the Governor's office will be posted prior to Employee Appreciation Week.

If you have questions or need additional information, please feel free to contact Nora Johnson at nora.johnson@admin.nv.gov or (775) 684-0148.

BW:nj