



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Division of Human Resource Management
515 E. Musser Street, Suite 101 | Carson City, Nevada 89701
Phone: (775) 684-0150 | <http://hr.nv.gov> | Fax: (775) 687-9085

MEMORANDUM
HR#18-25

April 21, 2025

TO: Department Directors
Division Administrator
Agency Personnel Liaisons

FROM: Bachera Washington, Administrator *Bachera Washington*
Division of Human Resource Management

SUBJECT: TAKE YOUR DAUGHTERS AND SONS TO WORK DAY

National Take Our Daughters and Sons to Work Day is April 24, 2025. The Division of Human Resource Management will not be sending out or coordinating events related to this event. Each Director is responsible for any participation they see fit within their own agency.

If you decide to allow staff to participate in this event, please be aware that in the past schools encouraged them to check with their child's school to ensure they are aware of the school testing schedules.

Take Your Daughters and Sons to Work®

Take Our Daughters and Sons to Work® day is a national event held annually on the fourth Thursday in April. For over 20 years, workplaces have joined in the day to demonstrate to children what a parent or mentor in their lives does during the workday, show children the value of their education, and introduce them to careers and opportunities available to them in the workplace, in order for this to be a successful day, the following guidelines are recommended:

- The employee participating in the event will be responsible for planning and coordinating the child's activities on that day. The Take Our Daughters and Sons to Work Foundation has many resources on their website to provide a meaningful experience including suggested themes and activities. These can be located on their website at: <http://daughtersandsonstowork.org/>

- Set an age limit, based on your department. The employee is responsible for making prior arrangements with the child's school.
- At all times, the child's safety is the foremost concern. The child should always be in the company of the employee.
- The length of time for a child to be in the workplace depends significantly on the child's interests, age, and attention span. Employees should take this into consideration when planning their child's day.
- Due to confidentiality and working environment, not all work activities or work locations are appropriate for children to participate in. Employees should take this into consideration when planning their child's day.