



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Division of Human Resource Management
515 E. Musser Street, Suite 101 | Carson City, Nevada 89701
Phone: (775) 684-0150 | <http://hr.nv.gov> | Fax: (775) 687-9085

MEMORANDUM
HR #23-25

July 7, 2025

TO: DHRM Listserv Recipients

FROM: Bachera Washington, Administrator *Bachera Washington*
Division of Human Resource Management

SUBJECT: REQUIRED FEDERAL AND STATE EMPLOYMENT POSTERS - UPDATE

The Division of Human Resource Management (DHRM) has recently updated our [Poster Advisor](#) webpage. This webpage lists employment-related posters required by federal and State laws, as well as optional posters which are encouraged to be posted. It is important to post the required posters at every work location, and where employees can readily observe them.

The Poster Advisor webpage is reviewed quarterly. Additionally, notification of revised, additional or deleted postings will be distributed as necessary based on changes to Federal or State requirements outside of the quarterly review period.

In most cases the posters can be downloaded from the webpage at no cost.

The following have been uploaded for immediate posting:

- ***E-Verify Participation Poster*** – Beginning June 9, 2025, DHRM deployed an enhancement in NEATS that requires all HR Business Partners to submit an E-Verify case in addition to the I-9 form to verify employment authorization for all new hires of the State of Nevada.
- ***IER Right to Work Poster*** – This poster is required to be placed with the “***E-Verify Participation***” poster. This poster was created in 2019 however, as E-Verify has been newly implemented, this will be the first posting.

We hope you find this publication helpful and if you have any questions, please do not hesitate to contact Nora Johnson at nora.johnson@admin.nv.gov or (775) 684-0148.

BW:nj