



**STATE OF NEVADA**  
**DEPARTMENT OF ADMINISTRATION**  
**Division of Human Resource Management**  
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**MEMORANDUM**  
**HR# 34-22**

June 20, 2022

**TO:** Agency Personnel Liaisons

**FROM:** Frank Richardson, Administrator *Frank Richardson*  
Division of Human Resource Management

**SUBJECT:** FISCAL YEAR 2023 COMPENSATION CHANGES

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Assembly Bill 493 (AB 493) of the 2021 Legislative Session approved a 1% cost-of-living adjustment (COLA) for eligible classified, unclassified, and non-classified State employees not covered under a collective bargaining agreement (CBA) effective July 1, 2022.

AB 493 also approved a 3% COLA for eligible employees in bargaining units A, E, F, H, I, and K effective July 1, 2022. The Office of Project Management and the Division of Human Resource Management have created new Compensation Schedules and Pay Policy codes. SuccessFactors will automatically apply the new pay policies to employees in the bargaining units listed above. Below is a crosswalk of the new pay policies:

PAY POLICY EFFECTIVE 7/1/22		CBA PAY POLICY EFFECTIVE 7/1/22	
PP01	Classified EE/ER Pay Plan	PP01A	Classified EE/ER Pay Plan CBA
PP02	Classified ER Pay Plan	PP02A	Classified ER Pay Plan CBA
PP03	Classified Police/Fire ER Pay Plan	PP03A	Classified Police/Fire ER Pay Plan CBA
PP08	Classified 24-Hr Firefighter P/F EE/ER Pay Plan	PP08	(No Change) Classified 24-Hr Firefighter P/F EE/ER Pay Plan CBA
PP09	Classified 24-Hr Firefighter P/F ER Pay Plan	PP09	(No Change) Classified 24-Hr Firefighter P/F ER Pay Plan CBA
XPP01	Classified Exempt EE/ER Pay Plan	XP01A	Classified Exempt EE/ER Pay Plan CBA
XPP02	Classified Exempt ER Pay Plan	XP02A	Classified Exempt ER Pay Plan CBA

**NOTE: Agencies and employees will not have access to SuccessFactors from June 29, 2022,**

**to July 5, 2022.** This will allow Central Records time to approve personnel actions effective prior to July 1, 2022, and the Office of Project Management time to update employee records for the cost-of-living increases mentioned above.

Also approved in AB 493, employees in bargaining unit H with continuous State service as of July 1, 2022, of more than 5 years but less than 15 years will receive a one-time bonus payment of \$500.00. Employees in bargaining unit H with continuous State service as of July 1, 2022, of more than 15 years will receive a one-time bonus payment of \$1,000.00. Eligible employees will receive these payments in pay period 03 (7/11/22 to 7/24/22; check date 8/5/22). Central Payroll will process these payments; employees will see the payment with the pay code of "PADJX".

Fiscal year 2023 Compensation Schedules will be posted in July to the DHRM website.

The DHRM Central Records Manager will be supplying information about end of year, beginning of year personnel actions and organizational changes via email to your Agency HR Technicians. For questions related to processing, please contact [DHRM-CentralRecordsProcessing@admin.nv.gov](mailto:DHRM-CentralRecordsProcessing@admin.nv.gov)

The DHRM State Payroll Manager will be supplying information about the CBA one-time bonus payments via email to your Agency Payroll Clerks. For questions related to the one-time bonus payments, please contact [DHRM-CentralPayrollProcessing@admin.nv.gov](mailto:DHRM-CentralPayrollProcessing@admin.nv.gov) or [LaborRelations@admin.nv.gov](mailto:LaborRelations@admin.nv.gov).