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STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Division of Human Resource Management
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MEMORANDUM

HR# 36-22

July 1, 2022

TO: Agency Personnel Liaisons

FROM: Frank Richardson, Administrator *Frank Richardson*
Division of Human Resource Management

SUBJECT: State of Nevada Career Fair

The Division of Human Resource Management (DHRM) is proud to announce the State of Nevada Career Fair on Wednesday, September 14, 2022, in Reno, Nevada. We are excited to invite all state agencies to participate and provide information about their respective agency and career opportunities to potential candidates.

The career fair will be held at the Reno Town Mall and is scheduled from 10:00 am until 2:00 pm with set-up beginning one hour prior. Additionally, the first hour will be open exclusively for Active-Duty military, Veterans, National Guard & Reserve, and military spouses. On-site internet may not be available; however, tables and chairs will be provided upon request and a limited number of outlets will be available.

If you wish to attend, please complete the attached registration form and send it to Jon Terrazas no later than August 19, 2022, at j.terrazas@admin.nv.gov. Jon can also be reached at 775-684-0116 and will be available to answer any questions you may have. We are looking forward to having you join us at this long awaited Career Fair and we'll see you in September!

2022 State of Nevada Career Fair Registration Form

What: **State of Nevada Career Fair**

When: **September 14, 2022**, *Set-up begins at 9:00 am, Career Fair runs from 10:00am -2:00pm*

Where: **Reno Town Mall**, *4001 S. Virginia Street, Reno, NV 89502 *Note, local internet may not be available*

Agency Name:

#of Representatives:

Contact person:

Phone:

Email:

Will you need more than one table: *YES* *NO*

Do you need access to electricity: *YES* *NO*

Are there any particular positions you plan to recruit for, please list any positions specific to your agency here:

REGISTRATION INFO:

Send this registration form via e-mail by August 19, 2022

j.terrazas@admin.nv.gov

Office: (775) 684-0116