

Steve Sisolak  
Governor



Laura E. Freed  
Director

Matt Tuma  
Deputy Director

Mandee Bowsmith  
Interim Administrator

**STATE OF NEVADA**  
**DEPARTMENT OF ADMINISTRATION**  
***Division of Human Resource Management***  
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**MEMORANDUM**  
**HR #47-22**

October 26, 2022

TO: DHRM Listserv Recipients

FROM: Mandee Bowsmith, Interim Administrator *Mandee Bowsmith*  
Division of Human Resource Management

SUBJECT: Standard Time

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Standard Time will begin Sunday, November 6, 2022, at 2:00 a.m. Employees who are working a shift during this time will gain an hour of work.

As explained in NAC 284.220, Subsection 2:

"An employee, other than an exempt classified employee or exempt unclassified employee, who is required to work an additional hour during his or her scheduled shift because of a change of time to standard daylight time is entitled to receive overtime pay or compensatory time as approved by the agency."

If you have additional questions, please contact the Division of Human Resource Management's Central Payroll section at (775) 687-9077.

MB:kj/eh

cc: Payroll Clerks  
Agency Personnel Liaisons  
Agency Personnel Representatives