

DEPARTMENT OF PERSONNEL 209 East Musser Street, Room 101 Carson City, Nevada 89701-4204 (775) 684-0150 http://dop.nv.gov

> MEMO PERD#23-09 May 12, 2009

TO: Department Directors

Division Administrators Agency Personnel Liaisons

Agency Personnel Representatives

FROM: Peter Long, Division Administrator

Compensation & Classification

Department of Personnel

SUBJECT: Revised NPD-19

The NPD-19 has been revised and is now available on the DOP website in the forms section http://dop.nv.gov/Forms/NPD-19.doc. Please note the most significant change is the requirement for an agency date stamp. We hope these changes will be helpful to agencies when requesting classification/reclassification of positions.