



DEPARTMENT OF PERSONNEL
209 East Musser Street, Room 101
Carson City, Nevada 89701-4204
(775) 684-0150
<http://dop.nv.gov>

MEMO PERD # 49/09
August 26, 2009

TO: Personnel Commission Members
Department Directors
Division Administrators
Agency Personnel Liaisons
Agency Personnel Representatives
Designees for Rules Distribution
Employee Representatives
Interested Parties

FROM: Teresa J. Thienhaus, Director
Department of Personnel

A handwritten signature in cursive script, reading "Teresa J. Thienhaus".

SUBJECT: NOTICE OF PUBLIC HEARING - Amendments to NAC 284

The regulation changes included with this memorandum are being proposed for adoption at the September 25, 2009 Personnel Commission meeting. This meeting will be held at 9:00 a.m. at the Legislative Building, Room 4100, 401 South Carson Street, Carson City and in Las Vegas at the Grant Sawyer Building, Room 4401, 555 East Washington Avenue via videoconferencing.

Please circulate or post the enclosed *Notice of Public Hearing* along with the *text of the proposed regulations*, or otherwise notify your employees.

TJT:sb

Enclosures



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NOTICE OF INTENT TO ACT UPON A REGULATION
Notice of Hearing for the Permanent Amendment or Adoption of Regulations of the
Department of Personnel

The Personnel Commission will hold a public hearing at 9:00 a.m., on September 25, 2009, at the Legislative Building, Room 4100, 401 South Carson Street, Carson City and in Las Vegas at the Grant Sawyer Building, Room 4401, 555 East Washington Avenue via videoconferencing. The purpose of the hearing is to receive comments from all interested persons regarding the amendment of regulations that pertain to Chapter 284 of the Nevada Administrative Code.

The following information is provided pursuant to the requirements of NRS 233B.0603:

- These regulations do not have a direct economic effect on any business or the public.
- Enforcement of these regulations will not result in an increased cost.
- To our knowledge, these regulations do not overlap or duplicate the regulations of other State or local governmental agencies.
- These regulations do not establish any new fee or increase an existing fee.

Regulation Lead Line:

NAC #

NEW-Unpaid furlough leave	NAC 284
Adoption by reference of federal law, regulations and manual regarding persons with disabilities	NAC 284.120
Definitions	NAC 284.523
Continuing treatment	NAC 284.5232
Eligible employee	NAC 284.5233
Family and medical leave	NAC 284.5234
Immediate family	NAC 284.5235
Serious health condition	NAC 284.5239
Leave of absence without pay	NAC 284.578
Family and medical leave: Maximum amount in 12-month period; eligibility; use	NAC 284.5811
Administrative leave with pay	NAC 284.589
Administrative leave with pay	NAC 284.589
Unauthorized and unreported absences	NAC 284.594
NEW-Hearings related to disciplinary action	NAC 284
NEW – When disciplinary procedures need not be followed	NAC 284
Administrative leave with pay	NAC 284.589
Notice of disciplinary action	NAC 284.656
Separations for physical, mental or emotional disorder	NAC 284.611
Suspensions and demotions	NAC 284.642
Dismissals	NAC 284.646

Notice and hearing	NAC 284.656
Submission of grievance to next appropriate level	NAC 284.682
Confidential records.	NAC 284.718
Access to confidential records	NAC 284.726
Administration of screening tests	NAC 284.882
Request for employee to submit to screening test: Interpretation of grounds; completion of required form	NAC 284.888
NEW-Return to work of employees who have tested positive for alcohol and/or drugs while on duty	NAC 284

Persons wishing to comment upon the proposed action of the Personnel Commission may appear at the scheduled public hearing or may address their comments, data, views, or arguments, in written form, to Department of Personnel, 209 E. Musser Street, Suite 101, Carson City, Nevada 89701, Attention Shelley Blotter. Written submissions must be received by the Department of Personnel on or before September 4, 2009. If no person who is directly affected by the proposed action appears to request time to make an oral presentation, the Personnel Commission may proceed immediately to act upon any written submissions.

A copy of this notice and the regulations to be amended will be on file at the State Library, 100 Stewart Street, Carson City, Nevada, for inspection by members of the public during business hours. Additional copies of the notice and the regulation to be amended will be available at the Department of Personnel, 209 E. Musser Street, Room 300, Carson City, and 555 East Washington Avenue, Suite 1400, Las Vegas, Nevada, and in all counties in which an office of the agency is not maintained, at the main public library, for inspection and copying by members of the public during business hours. This notice and the text of the proposed regulation are also available in the State of Nevada Register of Administrative Regulations, which is prepared and published monthly by the Legislative Counsel Bureau pursuant to NRS 233B.0653, and on the Internet at <http://www.leg.state.nv.us>. Copies of this notice and the proposed regulation will also be mailed to members of the public upon request. A reasonable fee may be charged for copies if it is deemed necessary.

Upon adoption of any regulation, the agency, if requested to do so by an interested person, either before adoption or within 30 days thereafter, will issue a concise statement of the principal reasons for and against its adoption and incorporate therein its reason for overruling the consideration urged against its adoption.

This notice of hearing has been posted at the following locations:

CARSON CITY

Blasdel Building, 209 East Musser Street
Nevada State Library and Archives, 100 Stewart St.
Capitol Building, Main Floor
Legislative Building, 401 South Carson Street
Department of Personnel Web Site www.dop.nv.gov
Main branch of Nevada County Public Libraries
Gaming Control Board, 1919 College Parkway

LAS VEGAS

Grant Sawyer State Office Building
555 East Washington Avenue

Additionally, this notice has been sent to all State agencies.