



DEPARTMENT OF PERSONNEL
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MEMO PERD #59/08
October 9, 2008

TO: Department Directors
Division Administrators

FROM: Shelley Blotter, Interim Director
Department of Personnel

SUBJECT: STANDARD DAYLIGHT TIME

A handwritten signature in black ink, appearing to read "S. Blotter".

Standard Daylight Time will begin on Sunday, November 2, 2008, at 2:00 a.m. Employees who are working a shift during this time will gain an hour of work.

As explained in NAC 284.220, subsection 2:

"An employee, other than an exempt classified employee or exempt unclassified employee, who is required to work an additional hour during his scheduled shift because of a change of time to standard daylight time is entitled to receive overtime pay or compensatory time as approved by the agency."

If you have additional questions, please contact the Department of Personnel's Central Payroll section at (775) 687-9077.

SB:tc

cc: Payroll Clerks
Agency Personnel Liaisons
Agency Personnel Representatives