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STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Division of Human Resource Management
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MEMORANDUM
PERD # 68/11

TO: Department Directors
Division Administrators
Agency Personnel Liaisons
Agency Personnel Representatives

FROM: Teresa J. Thienhaus, Administrator
Division of Human Resource Management

DATE: December 12, 2011

SUBJECT: Hearing Officer Rules of Procedure

A handwritten signature in cursive script, reading "TJ Thienhaus".

The Nevada Personnel Commission Hearing Officer Rules of Procedure were revised and approved by the Personnel Commission on December 9, 2011. Changes to the procedures include:

- Amending Section 1.3 to remove reference to the Nevada Rules of Civil Procedure.
- Reducing the time allowed for return of a strike list from 10 working days to 7 working days.
- Amending Section 10.7 to reflect language in NRS 233B with regard to provisions for petition for judicial review and requests for rehearing or reconsideration.

The revised Procedures are available on the Division of Human Resource Management website at <http://dop.nv.gov/HearingOfficerRules.pdf> . Please forward this information to the Deputy Attorney General responsible for handling your Agency's employment issues.

If you have any questions please contact Amy Davey at (775) 684-0125 or adavey@admin.nv.gov.

TJT:ad/tp

cc: Employee Association Representatives
Ann McDermott, Chief Deputy Attorney General
DHRM Employees