

Brian Sandoval  
Governor



Jeff Mohlenkamp  
Director

Lee-Ann Easton  
Administrator

**STATE OF NEVADA**  
**DEPARTMENT OF ADMINISTRATION**  
*Division of Human Resource Management*  
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**MEMO PERD #01/12**

January 4, 2012

TO: Department Directors  
Division Administrators  
Agency Personnel Liaisons  
Agency Personnel Representatives

FROM: Lee-Ann Easton, Division Administrator  
Department of Administration  
Division of Human Resource Management

SUBJECT: POSTER ADVISER - UPDATE

A handwritten signature in blue ink that reads "Lee-Ann Easton".

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The attached document is designed to help agencies comply with the poster requirements of federal and state laws. Posters can be downloaded off the listed websites at no cost. This Poster Adviser can also be accessed on the Division of Human Resource Management website at [www.dop.nv.gov](http://www.dop.nv.gov) (formerly the Department of Personnel.) Note that the revision has eliminated several posters which are no longer required postings. Please display posters where employees can readily observe them.

Should there be further questions, please contact Denise Woo-Seymour at [dseymour@admin.nv.gov](mailto:dseymour@admin.nv.gov) or (775)684-0149.

LE:dws

Enclosures