



**STATE OF NEVADA**  
**DEPARTMENT OF ADMINISTRATION**  
*Division of Human Resource Management*  
100 N. Stewart Street, Suite 200 | Carson City, Nevada 89701  
Phone: (775) 684-0150 | [www.hr.nv.gov](http://www.hr.nv.gov)

**MEMO PERD #52/13**

December 9, 2013

TO: Personnel Commission Members  
Department Directors  
Division Administrators  
Agency Personnel Liaisons  
Agency Personnel Representatives  
Designees for Rules Distribution  
Employee Representatives

FROM: Lee-Ann Easton, Division Administrator *Lee-Ann Easton*  
Division of Human Resource Management

SUBJECT: NOTICE OF PUBLIC HEARING - Amendments to NAC 284

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The regulation change included with this memorandum is being proposed for permanent adoption at the January 10, 2014 Personnel Commission meeting. This meeting will be held at 1:00 p.m. at the Legislative Counsel Bureau, Room 3138, 401 South Carson Street, Carson City, Nevada with videoconferencing to Las Vegas at the Grant Sawyer Building, Room 4412, 555 East Washington Avenue.

Please circulate or post the enclosed *Notice of Public Hearing* along with the text of the proposed regulations, or otherwise notify your employees.

LE:cr/tp

Enclosures

**NOTICE OF INTENT TO ACT UPON A REGULATION**  
**Notice of Hearing for the Permanent Amendment or Adoption of Regulations of the**  
**Department of Administration**  
**Division of Human Resource Management**

The Personnel Commission will hold a public hearing at 1:00 p.m., on January 10, 2014 at the Legislative Counsel Bureau, Conference Room 3138, 401 South Carson Street, Carson City and in Las Vegas at the Grant Sawyer Building, Room 4412, 555 East Washington Avenue via videoconferencing. The purpose of the hearing is to receive comments from all interested persons regarding the amendment of regulations that pertain to Chapter 284 of the Nevada Administrative Code.

The following information is provided pursuant to the requirements of NRS 233B.0603:

- This regulation does not have a direct economic effect on any business or the public.
- Enforcement of this regulation will not result in an increased cost.
- To our knowledge, the regulation does not overlap or duplicate the regulations of other State or local governmental agencies.
- The regulation does not establish any new fee or increase an existing fee.

**Regulation Lead Line:**

**NAC #**

Military leave with pay

**LCB File #R138-13**  
New

Persons wishing to comment upon the proposed action of the Personnel Commission may appear at the scheduled public hearing or may address their comments, data, views, or arguments, in written form, to Department of Administration, Division of Human Resource Management, 209 E. Musser Street, Room 101, Carson City, Nevada 89701, Attention: Shelley Blotter. Written submissions must be received by the Division of Human Resource Management on or before January 10, 2014. If no person who is directly affected by the proposed action appears to request time to make an oral presentation, the Personnel Commission may proceed immediately to act upon any written submissions.

A copy of this notice and the regulation to be amended will be on file at the State Library, 100 North Stewart Street, Carson City, Nevada, for inspection by members of the public during business hours. Additional copies of the notice and the regulation to be amended will be available at the Division of Human Resource Management, 100 North Stewart Street, Suite 200, Carson City; 555 East Washington Avenue, Suite 1400, Las Vegas, Nevada; and in all counties in which an office of the agency is not maintained, at the main public library, for inspection and copying by members of the public during business hours. This notice and the text of the proposed regulation are also available in the State of Nevada Register of Administrative Regulations, which is prepared and published monthly by the Legislative Counsel Bureau pursuant to NRS 233B.0653, and on the internet at <http://www.leg.state.nv.us>. Copies of this notice and the proposed regulation will also be mailed to members of the public upon request. A reasonable fee may be charged for copies if it is deemed necessary.

Upon adoption of any regulation, the agency, if requested to do so by an interested person, either before adoption or within 30 days thereafter, will issue a concise statement of the principal

reasons for and against its adoption and incorporate therein its reason for overruling the consideration urged against its adoption.

This notice of hearing has been posted at the following locations:

**CARSON CITY**

Blasdel Building, 209 East Musser Street  
Nevada State Library and Archives, 100 Stewart St.  
Capitol Building, Main Floor  
Legislative Building, 401 South Carson Street  
Division of Human Resource Management web site:  
[www.hr.nv.gov](http://www.hr.nv.gov)

**LAS VEGAS**

Grant Sawyer State Office Building  
555 East Washington Avenue

Additionally, this notice has been sent to all State agencies.

## REGULATION CHANGE PROPOSED FOR PERMANENT ADOPTION

### LCB File No. R138-13

New Section is hereby submitted as follows:

**Explanation of Proposed Change:** This amendment, proposed by the Division of Human Resource Management, will clarify how the provisions of AB 364 of the 2013 Legislative Session which amended NRS 281.145 will be applied to public officers and employees of the Executive Department of State Governor. To “Serve under orders” does not include deployment or other voluntary or required training other than drill weekends and the annual training requirement.

*New Section. Military leave with pay. (NRS 284.065, 284.345)*

*Pursuant to NRS 281.145:*

*a. “Work schedule” means the standard schedule for a position; short-term fluctuations, one-time events, overtime, standby and callback are not considered unless the change becomes the regularly assigned schedule.*

*b. “Working day” means a period of work consisting of the number of hours regularly scheduled and does not include overtime, standby or callback.*

*c. “Serve under orders” means service performed during monthly drill weekends and annual training.*

Brian Sandoval  
Governor



Jeff Mohlenkamp  
Director

Lee-Ann Easton  
Administrator

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December 9, 2013

**Regulation Small Business Impact Statement**

The Division of Human Resource Management has determined that the adoption of this proposed regulation does not impose a significant economic burden on small businesses, nor will it restrict the formation, operation or expansion of small business.

These regulations only impact the classified service of Executive Branch departments and the Nevada System of Higher Education.

*I certify that to the best of my knowledge or belief, a concerted effort was made to determine the impact of the proposed regulation on small business and that the information contained in this statement is accurate.*

  
\_\_\_\_\_  
Lee-Ann Easton, Administrator

  
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Date