



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Division of Human Resource Management
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MEMORANDUM
HR#61-15

October 20, 2015

TO: Department Directors
Division Administrators
Agency Personnel Liaisons
Agency Personnel Representatives

FROM: Lee-Ann Easton, Administrator *Lee-Ann Easton*
Division of Human Resource Management

SUBJECT: REQUIRED FEDERAL AND STATE EMPLOYMENT POSTERS – UPDATE

The Division of Human Resource Management staff has recently updated our [Poster Adviser](#) publication which lists employment related posters required by federal and State laws, as well as, optional posters which are encouraged to be posted. It is important to post required posters at every work location and where employees can readily observe them.

The Poster Advisor is reviewed quarterly and notification of revised, additional or deleted postings is distributed at that time.

In most cases the posters can be downloaded from the listed websites at no cost. Please note:

- New and updated posters are listed as follows:
 - “Notice to Employees” (Unemployment Insurance Notice)
 - “Information for the Unemployed Worker”
 - “State of Nevada Fraud & Abuse Hotline”
- Any other changes may be updated web links, therefore, you will not need to reprint or repost the current posters.

We hope that you find this publication helpful, but if you have any questions, please do not hesitate to contact Denise Woo-Seymour at dseymour@admin.nv.gov or (775) 684-0149.