

Steve Sisolak
Governor



Laura E. Freed
Director

Colleen Murphy
Deputy Director

Peter Long
Administrator

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Division of Human Resource Management
209 E. Musser Street, Suite 101 | Carson City, Nevada 89701
Phone: (775) 684-0150 | <http://hr.nv.gov> | Fax: (775) 684-0122

REGULATIONS WORKSHOP

DATE: January 20, 2021

TIME: 9:00 a.m.

LOCATION: Teleconference

Workshop Minutes

Staff present in Carson City:

Michelle Garton, Deputy Administrator, Division of Human Resource Management

1. Call to Order

Deputy Administrator Michelle Garton called the workshop to order at approximately 9:05 a.m. She stated the workshop was being held to solicit comments from interested persons regarding a proposed temporary regulation amendment related to furlough leave. Based on the feedback received today, proposed language may be changed or deleted, and a group of regulations may be affected. If the regulation is submitted to the Personnel Commission for adoption, the minutes from this workshop and any other comments received will be provided to the Commission when the regulation is presented for their consideration. Participants may submit written comments via email at mgarton@admin.nv.gov.

2. Review of proposed changes to NAC 284:

Ms. Garton began: LCB File E001-21 was initially filed with the Secretary of State's office and became effective on January 7th of this year. A replacement page was filed by LCB with the Secretary of State's office on January 12th and that replacement page made two small changes that are not considered substantive. Because we posted the workshop notice prior to the filing of the replacement page, the current language reads a little differently.

Ms. Garton read the changes: Changed *work week* to *pay week*. In subsection #7- The first portion of this section, "Unless approved in advance by the Administrator" was removed. The rest of the regulation reads; "An appointing authority shall not require or allow an employee to work

additional time during the same pay week in which the employee takes furlough leave if the additional time would be; A: Overtime for which the employee would be entitled to be compensated OR added regular time for work as a part-time employee.” Ms. Garton continued: Now we added a question which is that little arrow that you may see in regulations here and there, “Unless any position, positions or class codes that are specifically exempted by the Governor’s Office or the Governor’s Finance Office or in the case of the Nevada System of Higher Education (NSHE) the Chief Financial Officer.”

For clarification, Ms. Garton stated: So, it’s changing who would be the approver from the Administrator or the Director of Administration to the Governor’s Office or Governor’s Finance Office or NSHE in that case.

Ms. Garton asked for any questions on those changes. None received.

Ms. Garton asked for any general comments on the regulation itself. None received.

Ms. Garton stated: I know most of you are probably aware we publish the rules for State Personnel Administration, so we are currently updating the rules for the furlough regulation to reflect this new language, but it can be found on the Legislative Counsel Bureau register regulation, it is currently in there as above.

Since no comments were received, Ms. Garton closed the workshop.

3. Adjournment

Ms. Garton thanked them for participating and adjourned the workshop at approximately 9:10 a.m.