

Joe Lombardo
Governor



Richard Whitley,
MS
Director

**DEPARTMENT OF
HEALTH AND HUMAN SERVICES**

 **NEVADA DIVISION of PUBLIC
and BEHAVIORAL HEALTH**



Cody Phinney,
MPH
Administrator

Ihsan Azzam,
Ph.D., M.D.
*Chief Medical
Officer*

AGENCY MANAGER

Lakes Crossing Center (LCC), a Maximum-Security Psychiatric Facility is currently considering applications for the position of Agency Manager, an unclassified position with the State of Nevada.

LCC is located in Reno/Sparks, near beautiful Lake Tahoe in Northern Nevada which offers a destination location to live, work, and play. LCC is a State of Nevada agency whose mission is to provide comprehensive forensic mental health services to individuals from around the State, who are court ordered to the facility for evaluation and/or treatment for restoration to legal competency. LCC also provides outpatient evaluation of legal competency, risk assessments and recommendation for treatment.

Description: This position serves as the administrator for the facility and reports to the Statewide Forensic Program Director. The incumbent will manage all administrative and direct patient care operations. This includes administrative oversight of Nursing, Social Work, Forensic/Security services, Recreational Therapy, Facility Supervisor, Medical Records, Administrative Services, and Quality Assurance Services. The Agency Manager will collaboratively coordinate patient care services with the Statewide Forensic Services Director, the Agency Medical Director, and the Agency Lieutenant to establish agency goals, objectives, policies, and procedures; ensure the agency achieves these goals and its mission; ensure proper accountability is maintained; integrate programs with other state and community services; mediate and facilitate resolution of organizational conflict; fiscal management and budget development; and coordinate program services with other stakeholders including, but not limited to: courts, law enforcement, universities, other state and governmental agencies, community groups, and the service delivery network.

Education and Experience: Bachelor's or Master's degree from an accredited school in clinical psychology, clinical social work, nursing, counseling, or a curriculum related to the option/s identified, and three years of post-degree management experience in a complex human service delivery organization requiring integration of services with a variety of public and private sector agencies, **OR** a PH.D. from an accredited college or university in clinical psychology, clinical social work, nursing, counseling, or a curriculum related to the option/s identified, and two years of post-Master's degree management experience in a complex human service delivery organization requiring integration of services with a variety of public and private sector agencies, **OR** a Doctoral degree (Psy.D.) in clinical psychology from an accredited school of professional psychology, and two years of experience as described above **OR** a combination of education and experience equivalent.

Ability to: coordinate with the Agency ASO to develop and manage budgets from multiple funding sources; provide effective legislative testimony; manage and integrate administrative and operational functions; communicate effectively through written and verbal methods; mediate and facilitate organizational conflict resolution; develop and communicate shared vision; and develop and implement long-range plans.

Salary and Benefits: Compensation is \$136,133 per year (Employee/Employer paid retirement). Excellent benefits package, including health, dental and vision insurance; Public Employees Retirement Plan; three (3) weeks paid vacation accrual annually; three (3) weeks sick leave accrual annually; eleven (11) paid holidays; deferred salary opportunity; and no social security tax. Additionally, Nevada offers its workers the advantage of no State income tax. Relocation assistance may be available.

Special Instructions: *Resume must include a detailed description of education and employment history to include scope of responsibility, salary history, and professional references. *In your cover letter, please indicate how you heard about the position.
***Resumes will be accepted until recruitment needs are satisfied.**

Lake's Crossing Center

500 Galletti Way • Sparks, NV 89431 • (775) 688-1900 • Fax (775) 688-1909 • dpbh.nv.gov

ALL IN GOOD HEALTH.

Submit Resume/CV to:

Tracy Garcia, Personnel Analyst

480 Galletti Way, Bldg. 22

Sparks, NV 89431

Phone: (775) 688-2029 / Fax: (775) 688-3385

Email: twgarcia@health.nv.gov