



**NEVADA LEGISLATIVE COUNSEL BUREAU  
ADMINISTRATIVE DIVISION  
CONSOLE SURVEILLANCE TECHNICIAN**

**Position Description:** The Legislative Counsel Bureau is seeking qualified candidates for the position of Console Surveillance Technician. The Legislative Counsel Bureau (LCB) is a nonpartisan agency which provides professional, technical and administrative support to the Nevada Legislature. The Console Surveillance Technician works for the Chief of the Legislative Police and provides surveillance over all of the properties of the Legislature, including the Legislative Building, and assists with surveillance of the Capitol complex as well. Responsibilities include monitoring activity on the properties to determine when assistance from the legislative police is needed, monitoring access points to the Legislative Building for suspicious persons and activity, operating surveillance equipment, computer reporting and radio dispatch equipment and preparing written incident reports. The Technician may also be asked to provide transportation for staff or legislators in a provided vehicle as needed. This position involves working within a highly professional environment with Legislators, legislative staff and members of the public who visit the Legislative Building.

**Salary and Benefits:** The salary for this position is the equivalent of a Grade 30 in the state system, which has an annual salary of approximately \$41,572 to \$61,011, based upon the employee/employer paid retirement option. Employees receive the same benefits provided to state employees generally, which includes paid annual leave, paid sick leave, health insurance and retirement benefits. An explanation of the retirement options and information regarding state retirement benefits may be accessed at [www.nvpers.org](http://www.nvpers.org). A description of the current health, vision and dental benefits available to all employees may be accessed at <https://pebp.state.nv.us/>. Other optional benefits are available, including a deferred compensation program.

**Location:** This position is based in Carson City, where most of the offices of the LCB are based. The LCB also maintains offices in the Grant Sawyer Office Building in Las Vegas. The Legislative Building shares grounds with the State Capitol, providing a beautiful and pleasant work environment. Carson City and the surrounding areas offer an array of housing options. In addition, Carson City is surrounded by the beautiful Sierra mountains which offer world class skiing and golfing as well as hiking, biking, and various other outdoor activities and cultural events, not to mention an average of over 320 days of sunshine each year.

**Qualifications:** Applicants must have graduated from high school or have an equivalent education and must possess a valid Nevada driver's license with a satisfactory driving record. The successful applicant must have experience working in law enforcement, another field involving the protection of persons or property, private surveillance or as a public safety dispatcher. Applicants must be customer service oriented and demonstrate that they have good judgment. This person is expected to model integrity and honesty. Applicants must have a working knowledge of Microsoft Office Suite products.

**Working Environment:** The position is performed in a typical office environment. Overtime is required as needed during meetings, special events and various other times. The person in the position must be able to walk, stand, crouch, grab, hold, push, pull, bend, raise arms above the head, and sit for extended periods. Work will be assigned on weekdays, evenings, weekends and holidays.

**Application Process:**

Applicants are required to have a background check and any offer of employment is conditional pending the results of the background check.

All applicants must submit an LCB Employment Application, and are encouraged to submit a letter of interest with a current résumé, including references. The LCB application can be found at:- [Nevada State Legislature Employment Opportunities | Legislative Police](#).

Applications will be accepted until the position is filled. Applicants are encouraged to submit the application as soon as possible since the position may be filled at any time. Applications may be submitted by email to [LCBHR-Employment@lcb.state.nv.us](mailto:LCBHR-Employment@lcb.state.nv.us), or may be mailed to:

Legislative Counsel Bureau  
Attn: Ken Kruse, Human Resources  
401 S. Carson Street  
Carson City, NV 89701-4747

**NOTE: The Legislative Counsel Bureau is an Equal Opportunity Employer and does not discriminate on the basis of race, color, religion or belief, national origin or ancestry, sex, sexual orientation, gender identity or expression, age, political affiliation or disability. The LCB will not tolerate discrimination or harassment based on any of these characteristics.**

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