



GOVERNOR'S OFFICE OF ENERGY
600 E. William Street, Suite 200 | Carson City, NV 89701
energy.nv.gov | (775) 687-7180

Unclassified Job Announcement

Posted - October 17, 2023

DEPUTY DIRECTOR
GOVERNOR'S OFFICE OF ENERGY

RECRUITMENT OPEN TO:

This is an open competitive recruitment, open to all qualified applicants. This position is appointed by and serves at the pleasure of the Director of the Governor's Office of Energy.

AGENCY RESPONSIBILITIES:

The Nevada Governor's Office of Energy (GOE) oversees energy programs required by statute and necessary to meet the mission of the office. The GOE's mission is to ensure the wise development of Nevada's energy resources in harmony with local economic needs and to position Nevada to lead the nation in renewable energy production, energy conservation, and the exportation of energy.

APPROXIMATE ANNUAL SALARY:

Up to \$119,184. *Salary range reflects retirement (PERS) contributions by both the employee and employer. An employer-paid contribution plan is also available with a reduced gross salary.

BENEFITS:

The State benefits package includes a retirement system, paid health, vision, dental, life and disability insurance, 12 paid holidays, and paid sick and annual leave. Employee-paid benefits such as deferred compensation plans are also available.

POSITION DESCRIPTION:

This position reports to the Director of the Governor's Office of Energy (GOE). Within the GOE, the Deputy Director is responsible for the fiscal integrity, sustainability, and operational effectiveness of the agency. This includes but is not limited to oversight of all programmatic and fiscal work of agency staff, acting as the agency human resource liaison, review and approval of all agency contracts and subgrants either applied for or issued by the GOE, and handling the day-to-day operations of the agency. The Deputy Director further assists the Director with statutory and other various duties as required.

TO QUALIFY:

You must possess a bachelor's degree from an accredited college or university in any field AND five (5) years of experience which includes the planning, design, administration, and evaluation of government programs and projects, fiscal management, and strategic planning. Two (2) years of this experience must have been in a supervisory capacity.

Preference will be given to candidates with experience in energy, climate, and/or environmental programs. Existing or prior state service is preferred. A valid Driver's License is required. You must also possess strong time management, organizational skills, and strong written and oral communication/presentation skills.

POSITION LOCATION:

Carson City, Nevada

TO APPLY:

Please submit a **resume, letter of interest, and three (3) professional references to**

info@energy.nv.gov

Attn: Hiring Authority

In the subject line please reference **Deputy Director, Governor's Office of Energy**

Letters of interest and resumes will be accepted on a first-come, first-served basis until the position is filled, and hiring may occur at any time during the recruitment process.

The State of Nevada is committed to Equal Employment Opportunity/Affirmative Action in recruitment of its employees and does not discriminate on the basis of race, color, national origin, religion or belief, age, disability, sex, sexual orientation, gender identity or expression, pregnancy, domestic partnership, genetic information (GINA), or compensation and/or wages.