



Unclassified Position Announcement

DEPUTY DIRECTOR, DETR

The Department of Employment, Training and Rehabilitation is seeking qualified applicants for the position of Deputy Director. This is an unclassified, full-time position.

Recruitment: This is an open competitive recruitment; open to all qualified applicants. Previously considered candidates/qualified persons may also apply for consideration.

Annual Salary: Approximately \$131,743. (Salary based on PERS/retirement contributions by both the employee and the employer. An employer paid contribution plan is also available with a reduced gross salary.)

Location: This recruitment is for an immediate vacancy. The position may be located in Las Vegas or Carson City, Nevada.

Application will be accepted: Until recruitment needs are satisfied.

Overview: The Director's Office of the Department of Employment, Training and Rehabilitation (DETR) is seeking qualified candidates for the position of Deputy Director, DETR. DETR is comprised of five separate divisions: The Employment Security Division, Vocational Rehabilitation, the Nevada Equal Rights Commission, the Commission for Post-Secondary Education and Administrative Services. DETR has two administrative offices in Nevada; the headquarters is located in Carson City and the other administrative office is located in Las Vegas.

Position Responsibilities: The incumbent will direct and supervise the administrative, financial, staffing, research and technical activities of DETR's Divisions. The incumbent will coordinate with other State agencies, facilitate information dissemination, develop, implement and review operating procedures; the incumbent will oversee budgetary activities and champion biennial agency proposals; the incumbent will assist the Director in the day-to-day operations of DETR's agencies by providing guidance and seeking short and long term strategic initiatives to solve ongoing agency issues; and represent the agency as needed in fiscal, legislative and executive matters.

Preferred Minimum Qualifications: Bachelor's degree from an accredited college or university in public or business administration, social science, counseling, education, psychology, English or another relevant field. Master's degree or above preferred. Seven to ten years of professional

executive experience is required in a closely related field or an appropriate combination of education and experience.

Submit Resumes/CV's/Direct Inquiries to:
Brian Boughter, Human Resources Manager
Department of Employment, Training & Rehabilitation
2800 E. St. Louis Ave.
Las Vegas, NV 89104
Email: bwboughter@detr.nv.gov

To complete an applicant profile: Log on to www.HR.NV.GOV, click on job announcements, on the Menu located at the top left, click on the Instructions link for directions on building your applicant profile.