

**State of Nevada Private Investigators Licensing Board
Announces Recruitment For...**

UNCLASSIFIED INVESTIGATOR

APPROXIMATE ANNUAL SALARY - \$56,376 *Permanent, full-time vacancy *In order to receive consideration, applicants must indicate their availability to work in the Carson City, Reno, Sparks, Minden, Gardnerville, and Lake Tahoe area. *Agency: Private Investigators Licensing Board (PILB) *Open to all qualified persons.	ANNOUNCEMENT *Direct inquiries to: VINCENT SALADINO, Chief Investigator Phone: (702) 486-5066 Email: vsaladino@pilb.nv.gov
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The Position (This position is NOT a sworn peace officer position.)

Investigators for the Private Investigators Licensing Board (PILB) perform investigations involving violations of federal and/or State laws pertaining to Chapter 648 of the Nevada Revised Statutes and Nevada Administrative Code. Investigations may be conducted based on public or private complaints received by the agency alleging unlicensed activity in the state and/or complaints received in the agency about a license holder or registered employee of the license holder. Additionally, these positions conduct comprehensive background checks on applicants applying for licensure and/or registered work cards. These positions conduct compliance audits, both in the office and out in the field, and work very closely with the Nevada Labor Commission, Federal, State, local law enforcement and other government licensing bodies. This position also provides testimony during Board meetings.

THIS RECRUITMENT IS OPEN UNTIL RECRUITMENT NEEDS ARE MET AND MAY CLOSE WITHOUT FURTHER NOTICE. INTERESTED APPLICANTS ARE ENCOURAGED TO APPLY AS SOON AS POSSIBLE.

Under close supervision, applicants will learn to conduct and coordinate investigations to include interviewing witnesses, victims and suspects, as well as utilizing other law enforcement or State agency sources to obtain necessary information. Applicants must have the ability to learn to gather and preserve evidence, document findings, utilize case management tools, develop case files and develop final investigative reports and affidavits in the approved Private Investigators Licensing Board format using concise, logical, grammatically correct language. Applicants will learn to document case history and follow through with goals and objectives. Applicants must have the ability to conduct field activities, including compliance audits and surveillance. A heavy workload coupled with daily office and administrative deadlines make it essential for the applicant to be organized, dependable and adaptable to change. Applicants must have the ability to conduct complex or difficult investigative assignments that may involve multiple violations or suspects. A basic understanding of firearms and range experience is preferred.

To Qualify

Education and Experience

1) Bachelor's degree from an accredited college or university in criminal justice, police science, or closely related field; OR graduation from high school or equivalent education and two years of investigative experience involving standard investigative and enforcement techniques utilized to enforce local, state and/or federal laws and regulations; OR an equivalent combination of education and experience.

Special Requirements

- 1) Persons offered employment in this series must submit to and successfully complete a comprehensive background investigation.
- 2) A valid State of Nevada driver's license is required at the time of appointment and as a condition of continuing employment.

Examination

Application Evaluation

The evaluation will consist of a review of your cover letter of interest, resume, time, and experience. It is essential that cover letters and resumes include extensively detailed information with time frames regarding education and experience. The most qualified applicants will be contacted for an interview.

Direct inquiries or correspondence to:

Nevada Private Investigators Licensing Board

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(702) 486-5006