



THE SUPREME COURT OF NEVADA
invites applications for the position of:

Supreme Court Marshal- Full Time

SALARY:	\$52,032.96 - \$77,402.16 Annually
DEPARTMENT:	Marshal's Office
OPENING DATE:	02/04/22
CLOSING DATE:	02/25/22 05:00 PM
DESCRIPTION:	

The Supreme Court is currently recruiting for a Supreme Court Marshal located in **Carson City, NV**. This position is responsible, under the direction of the Supreme Court Chief Marshal, for the provision of security services for the Justices of the Nevada Supreme Court, Supreme Court employees, the members of the public who access the Supreme Court, and the property of the Court.

EXAMPLES OF ESSENTIAL DUTIES:

- Complete investigations, handle threats, and perform general law enforcement duties as directed by the Chief Marshal
- Implement and carry out the safety, security, and disaster plans, protocols, and policies promulgated by the Court
- Develop, review, and implement security and operational policies and plans, including assistance with the Continuity of Operations Plan (COOP)
- Interact and work with federal, state, and local courts and law enforcement agencies regarding security issues
- Participate in inter-branch coordination of security plans and security systems, including surveillance and computerized access systems
- Perform inspection of incoming mail for Justices, court personnel, and programs Perform interior and exterior patrols of building
- Provide personnel protective services for justices and other elected officials
- Inspect and clean weapons and ensure weapons are in safe operational condition. May also repair and rebuild weapons and ensure weapons are in safe operational condition if appropriately trained.
- May help develop or provide training as required by POST standards
- Perform other duties as assigned

TYPICAL QUALIFICATIONS:

- Certification as a Category 1 Peace Officer by the Nevada Commission on Peace Officer Standards and Training (NV POST), including weapons qualification; Basic first responder training to include AED and CPR
- NV Driver License
- **KNOWLEDGE, SKILLS AND ABILITIES (Required at time of application): Working Knowledge of:** Law enforcement and investigatory principles, practice, and methodology; Interacting with public in a potentially confrontational manner; academy training requirements regulated by the Nevada Commission on Peace Officers Standards and Training (P.O.S.T.); commonly used computer software. **General Knowledge of:** Business English and communication. **Ability to:** Communicate effectively; Work cooperatively with co-workers, subordinates, superiors, and elected officials; Understand, apply, and explain laws, rules, and court

orders; Maintenance of records (paper and electronic); Work with outside law enforcement agencies, vendors, and external stakeholders; Comply with Nevada Revised Statutes regarding peace officers and court marshals. **Skill in:** Operation of security equipment (scanners, magnetometers, etc.); Operation and use of law enforcement equipment including radios and firearms; Operation of office computers and general office equipment

SUPPLEMENTAL INFORMATION:

COVID-19 vaccination is required as a term of employment, effective January 31, 2022. Reasonable accommodations for medical exemptions will be considered.

APPLICATIONS MAY BE FILED ONLINE AT:
<https://www.nvcourts.gov/>

Position #00108
SUPREME COURT MARSHAL- FULL TIME

201 S. Carson St. Ste. #250
Carson City, NV 89701
775-684-1700
