



Nevada Division of
WATER RESOURCES

STATE OF NEVADA
Department of Conservation and Natural Resources
Joe Lombardo, Governor
James A. Settelmeyer, Director
Adam Sullivan, P.E., State Engineer

January 7, 2025

Non-classified Position Announcement
Floodplain Management Program Mapping Coordinator

The Nevada Department of Conservation and Natural Resources, Division of Water Resources is seeking qualified applicants for the position of Floodplain Management Program Mapping Coordinator for the Cooperating Technical Partners Program. This is a non-classified, full-time position within the Division of Water Resources under federal grant funds.

Recruitment: This is an open competitive recruitment, open to all qualified persons.

Approx. Annual Salary: Approximately \$64,414.80 to \$95,630.40 (Salary reflects retirement (PERS) contributions by both employee and the employer. An employer paid contributions plan is also available with a reduced gross salary.

Resumes Will Be Accepted Until: Recruitment Needs Are Satisfied.

Qualified individuals are encouraged to apply immediately. Hiring may occur early in the recruiting process. Recruitment will close without notice when a sufficient number of resumes are received, or a hiring decision has been made.

Recruiting For: An immediate vacancy in Carson City, Nevada.

The Position: Responsibilities include providing general technical assistance and support for flood hazard mitigation and the distribution of floodplain management information through updates to the NevadaFloods.org website, social media, newsletters and public outreach activities. Participate and support coordination activities for Nevada's annual Flood Awareness Week. Solicit, review and document local flood hazard mapping needs by input into FEMA's Coordinated Needs Management Strategy for Nevada communities that participate in the National Flood Insurance Program. Provide a liaison relationship between the local communities and the federal agencies involved in floodplain management as the Cooperating Technical Partner (CTP). Participate in hazard mitigation planning support activities for State and Local Hazard Mitigation and Emergency Management Planning by utilizing HAZUS analyses, GIS analyses and other analyses of flood hazard and flood mitigation data. Assist in other hazard mitigation planning efforts related to flooding, floodplain management and mitigation grants. Participate on the Nevada Silver Jackets Team and assist with projects supporting non-structural flood risk mitigation activities.

Skills Required: Must be able to work independently with minimal supervision as well as in a team environment in collaboration with engineers, floodplain managers, and division staff; compile and summarize information and prepare periodic or special reports related to the CTP and Floodplain Management Program; and contribute effectively to promote the accomplishment of team or agency goals, objectives and activities. Must possess skills in effective written and verbal

communication. Periodic public speaking is required. Other required skills also include planning, prioritizing and executing timelines without the need for supervision. Must be professional, well-organized, self-motivated, and must possess ArcGIS mapping skills, and some knowledge of FEMA's National Flood Insurance Program (NFIP).

Minimum Qualifications: The minimum qualifications for this position require a bachelor's degree from an accredited college or university with major course work in engineering or closely related field and two years of professional level experience with mapping, ArcGIS, basic engineering principles and practices related to water resources and floodplain management. The ability to interpret, analyze and summarize federal and state laws, regulations, technical reports and other sources of information pertaining to floodplain management and the NFIP.

Special Notes:

- Candidates are required to possess and maintain, as a condition of employment, a valid Nevada driver's license.
- In and out of the state travel is required for this position.

Submit Cover letter and Resume/Direct Inquiries To:

Kelly McGowan, Deputy Administrator
Nevada Division of Water Resources
Email: kcmcgowan@water.nv.gov